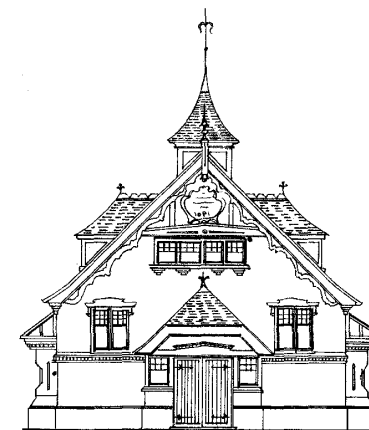


Mickleham Village Hall

Dell Close, Mickleham, Dorking RH5 6EE

Registered Charity 243405

HIRING AGREEMENT FOR REGULAR LETS



Organisation: _____

Day of week: _____ Hiring fee: £ _____ per day

Time: to include setting up & clearing away Please tick box(es)

Morning (9 a.m. - 1 p.m)

Afternoon (1 - 3 p.m.) (3 - 6 p.m.) (1 - 6 p.m.)

Evening (6 p.m. - 11.30 p.m.) Other: _____

Term _____

Year _____

Specific dates

1 _____ 7 _____

2 _____ 8 _____

3 _____ 9 _____

4 _____ 10 _____

5 _____ 11 _____

6 _____ 12 _____

Bank details for online payment: CAF Bank - sort code 40-52-40

A/c Name: Village Hall Mickleham No: 00005176

Please return this form to:

Mrs Mary Banfield, Garden Corner,

Mickleham, Dorking RH5 6DL

Telephone: 01372 373912

Email: admin@micklehamvh.co.uk

Please indicate here the equipment you use:

Chairs _____ number Tables (large) _____ number

Bridge tables _____ number Piano CD player Microphones

Pull-down Screen Pojector

I have read and accept the Conditions of Hire and Rules of the Hall including the Safeguarding Policy, all of which are published on our website. I agree to be present during the hiring and to ensure that the said conditions and rules are adhered to. I agree to be responsible for cleaning and storing of any equipment used.

Signed _____ Date : ____/____/____

Name: PLEASE PRINT _____

Address: _____

Telephone number(s): _____

Email: _____

The Committee agrees to permit the hirer to use the premises for the purpose and for the periods set out above in accordance with the Rules and Conditions of Hire attached.

On behalf of Mickleham Village Hall Trustees